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STATE OF WISCONSIN

THIRD JUDICIAL DISTRICT

WAUKESHA COUNTY COURTHOUSE
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TO: WAUKESHA COUNTY COURT SECURITY AND FACILITIES COMMITTEE:

Judge Michael O. Bohren
Paul Decker, Co. Brd. Chair
Sam Benedict, Public Defender
Dave Falstad, County Board
Kathy Madden, Clerk of Court
Thomas Pieper, Court Comm.
Jennifer Dunn, Victim/Witness
Kelly Haag, Juvenile Clerk

Brad D. Schimel, District Attorney
William Stolte, Emergency Management
_____, Facilities Management
Michael Neimon, DCA
Eric Severson, Sheriff's Office
Laura Stauffer, DOA
Michelle Martin, Co. Bar. Assn.
Shawn Lundie, County Executive Office

FROM: Michael Neimon, DCA
RE: SECURITY AND FACILITIES COMMITTEE MEETING
County Board Meeting Room, C-179

The next meeting of the Waukesha County Court Security & Facilities Committee is scheduled for 12:15 pm, **TUESDAY, July 24, 2012** in the **COUNTY BOARD MEETING ROOM, C-179** on the **first floor of the Courthouse**. If you cannot attend, please contact Judge Bohren as soon as possible.

- 1. Approval of Minutes from Previous Meeting**
- 2. Critical Incident Planning Committee Report-Stolte**
- 3. Security Incident Articles/Recent Courthouse Incidents-Bohren**
- 4. Perimeter Screening at the Juvenile Center-Bohren**
- 5. Review Supreme Court Rule Chapter 68.05(4)(a)-(f) –Bohren**

SCR 68.05(4) The committee shall coordinate and develop general court security and facilities policies and key activities including:

(a) The submission of reports to the Planning and Policy Advisory Committee on security threats and incidents and on courthouse construction, remodeling and security innovations.

(b) A policy for the secure delivery of mail, other items, and supplies to all offices in court facilities.

(c) A policy for the issuance, control, and collection of keys and electronic access devices for each court facility, governing access before, during and after business hours.

(d) A policy to control access to court facilities for third party subcontractors and vendors.

(e) An annual training program, in coordination with the county sheriff, for all employees and staff.

(f) Procedures for a sworn officer/court security officer to patrol the halls and public areas.

6. Security Incident Report-Sheriff

7. Other

cc: Chief Judge Davis